

The Project Manager is experienced in construction project management to the level of managing their own larger-scale projects and/or multiple smaller-scale projects simultaneously. People in this role are highly organised, motivated and diligent. The Project Manager plays a support role to the General Manager. Key tasks are grouped into the below categories:

- Client & Stakeholder Relationships
- Profitability
- Contracts Management
- Project Planning
- Project Time
- Industrial Relations
- Safety
- Quality
- Environment
- Design Management (for D&C projects)
- People Management

## Key Behaviours and Skills

All desired behaviours and skills associated with the Project Engineer role, plus:

- Ability to interface and be a crucial influence to the project team.
- Solid understanding of the cost reporting process.
- Ability to coach and mentor Project Coordinators and Project Engineers through various project management skills and techniques, as well as internal processes.
- Ability to track and manage team members' workloads throughout the course of the project(s).

## Required Qualifications, Knowledge and Experience

- Formal qualifications in Building, Construction, Engineering, or a Property / Project Management based diploma or higher.
- Sound experience within the Construction Industry (preferably in the commercial fit-out and refurbishment sector) with a minimum of 5 years' experience.
- Working experience in MS Office Suite and MS Project are essential, experience in Procore desirable.
- Significant knowledge in the use and management of industry-based contracts and subcontracts
- Sound knowledge of project management techniques including performance assessment, project evaluation and review techniques, value management and quality assurance, procurement methodologies, project organisation and communication.
- Proven track record of identifying customer needs and providing quality customer service.

## Chroma Group provides all team members with:

- Access to Lifeworks EAP, offering mental and physical wellbeing resources
- Access to Women in Leadership Program
- A 'No-Weekends' Policy
- Anniversary Dinner Bonus

